

Privacy Policy

1. Data Controller

The controller of the personal data of website users and conference participants is the Controlled Release Society Poland Local Chapter, with its registered address at Poznan University of Medical Sciences, Collegium Pharmaceuticum (room B.1.1.12), 3 Rokietnicka Street, 60-806 Poznan, Poland, hereinafter referred to as the “Organizer”.

For matters concerning the processing of personal data, the Organizer may be contacted by e-mail at: crspoland@ump.edu.pl

2. Scope of Personal Data Processed

In connection with the use of the website, registration and participation in the conference, the Organizer may process, in particular:

- first and last name;
- e-mail address and telephone number;
- name of the represented university, institution or company;
- position, academic title or degree;
- participant status, e.g. student, doctoral candidate, representative of academia or industry;
- data required for issuing an invoice;
- information concerning the selected type of participation and payment made;
- data provided in correspondence with the Organizer;
- information on specific organizational, dietary or accessibility requirements, if provided voluntarily;
- images recorded during the conference;
- basic technical data related to the use of the website, such as the IP address, device type, browser data and cookies.

3. Purposes and Legal Bases for Data Processing

Personal data may be processed for the following purposes:

- handling the registration form;
- entering into and performing an agreement concerning participation in the conference;
- accepting and settling conference fees;
- issuing invoices and maintaining accounting records;
- contacting participants and providing organizational information;
- preparing badges, certificates and participant lists;
- handling speaker submissions, abstracts and presentations;
- organizing the conference and accompanying events;
- handling enquiries, complaints and other submissions;
- ensuring the security of the website and registration system;
- documenting and promoting the event;

- sending information about future events where the individual has provided separate consent;
- providing an e-mail address to specified conference sponsors or partners, solely after separate and voluntary consent has been obtained.

Depending on the circumstances, the legal basis for data processing is:

- the necessity to enter into or perform an agreement;
- compliance with legal obligations imposed on the Organizer;
- the legitimate interests pursued by the Organizer, in particular ensuring the proper organization and security of the event, communicating with participants and establishing, pursuing or defending claims;
- voluntary consent, where required.

Providing the data required for registration and settlement of participation fees is voluntary; however, failure to provide such data may make participation in the conference impossible. All other data and consents are voluntary.

4. Recipients of Personal Data

Personal data may be disclosed to entities supporting the Organizer in preparing and managing the conference, in particular:

- providers of the registration system and IT services;
- payment service providers and banks;
- providers of accounting, legal and administrative services;
- the conference venue, catering company, printing company, photographer and other service providers;
- persons involved in organizing and evaluating scientific submissions;
- competent public authorities where disclosure is required by law.

Personal data may be disclosed to conference sponsors or partners for their own marketing purposes solely after the participant has provided separate consent. Refusal to provide such consent does not affect the ability to participate in the conference.

5. Data Retention Period

Personal data will be retained for the period necessary to organize and settle the conference and subsequently for the period required by law or until the limitation periods for potential claims have expired.

Personal data processed on the basis of consent will be retained until the consent is withdrawn or the purpose for which the data were collected ceases to apply.

6. Photographs and Recordings

Photographs and audio or video recordings may be made during the conference for the purpose of documenting and promoting the event.

Such materials may be published on the Organizer's website, on social media, in press materials and in communications concerning future editions of the conference.

For photographs depicting the event, the audience or a larger group of people, processing may be based on the Organizer's legitimate interest. Individual use of a participant's image, for example as a portrait, statement or promotional material, is based on separate consent where such consent is required.

Anyone who does not wish to be photographed may inform the photographer or a representative of the Organizer.

7. Cookies

The website may use cookies and similar technologies to ensure its proper operation and security, remember settings and compile statistics.

Cookies necessary for the operation of the website may be stored automatically. Other cookies, in particular analytical or marketing cookies, are used in accordance with the user's choices.

Users may manage cookies through their browser settings or the cookie settings panel available on the website.

8. Rights of Data Subjects

Subject to the conditions set out in the GDPR, each data subject has the right to:

- access their personal data;
- rectify or supplement their personal data;
- erase their personal data;
- restrict the processing of their personal data;
- data portability;
- object to the processing of their personal data;
- withdraw consent at any time.

Withdrawal of consent does not affect the lawfulness of processing carried out before its withdrawal.

To exercise any of the above rights, please contact the Organizer at: crspoland@ump.edu.pl

Anyone who believes that their personal data are being processed unlawfully may also lodge a complaint with the President of the Personal Data Protection Office in Poland.

9. Data Security

The Organizer implements appropriate technical and organizational measures to protect personal data against loss, unauthorized access, disclosure or use incompatible with their intended purpose.

10. Amendments to the Privacy Policy

This Privacy Policy may be updated if the operation of the website, the organization of the conference, the tools used or the applicable laws change.

The current version of the Privacy Policy is published on the conference website.

Last updated: 25 August 2026